



Republic of the Philippines  
**QUEZON CITY COUNCIL**  
Quezon City  
21<sup>st</sup> City Council

PO21CC-374

69<sup>th</sup> Regular Session

ORDINANCE NO. SP- **3037**, S-2021

*AN ORDINANCE RETITLING THE NOMENCLATURE OF MECHANIC POSITIONS UNDER THE BUILDINGS AND GROUNDS MANAGEMENT DIVISION, CITY GENERAL SERVICES DEPARTMENT, QUEZON CITY GOVERNMENT.*

---

*Introduced by Councilors ATTY. BONG LIBAN and FRANZ S. PUMAREN.*

*Co-Introduced by Councilors Bernard R. Herrera, Lena Marie P. Juico, Dorothy A. Delarmente, M.D., Nicole Ella V. Crisologo, Victor V. Ferrer, Jr., Winston "Winnie" T. Castelo, Eden Delilah "Candy" A. Medina, Ramon P. Medalla, Mikey F. Belmonte, Estrella C. Valmocina, Matias John T. Defensor, Wencerom Benedict C. Lagumbay, Jorge L. Banal, Sr., Peachy V. De Leon, Imee A. Rillo, Marra C. Suntay, Irene R. Belmonte, Resty B. Malañgen, Ivy L. Lagman, Hero M. Bautista, Jose A. Visaya, Karl Castelo, Patrick Michael Vargas, Shaira L. Liban, Ram V. Medalla, Allan Butch T. Francisco, Marivic Co Pilar, Melencio "Bobby" T. Castelo, Jr., Rogelio "Roger" P. Juan, Diorella Maria G. Sotto-Antonio, Eric Z. Medina, Freddy S. Roxas and Noe Dela Fuente.*

---

*WHEREAS, the position nomenclature of Mechanic II (SG-6) and Mechanic III (SG-9) positions under the Buildings and Grounds Management Division (BGMD), City General Services Department (CGSD), Quezon City Government are in accordance with the DBM index Occupational Services, Position Titles and Salary Grades (IOS), but do not conform with the Policies on the Grant of Eligibility of the Civil Service Commission;*

*WHEREAS, the said Mechanic positions have been part of the Plantilla of Position/Staffing Pattern of the City General Services Department since its creation up to present;*

*WHEREAS, the duties and responsibilities attached to subject positions have been expanded over the years with the introduction of new equipment and the rise of new buildings within the Quezon City Hall Compound;*

*g*

*h*

*z*

*t*

WHEREAS, existing duties and responsibilities of Mechanic positions under the said Division are repairs and maintenance of mechanical equipment and air-conditioning facilities of the Quezon City Hall;

WHEREAS, the grant of eligibility for the said position in the Civil Service Commission is limited only to Mechanic (Automotive Servicing);

WHEREAS, there is a mismatched between the position nomenclature and its actual duties and responsibilities;

WHEREAS, appointments issued bearing the said nomenclature may have some technical and legal defects and unless amended, may meet CSC disapproval/invalidation;

WHEREAS, the said nomenclature of Mechanic positions have to be retitled to positions within the same occupational group of functionary related positions to cure the defects.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. The following nomenclature of all Mechanic positions under the Buildings and Grounds Management Division (BGMD), City General Services Department (CGSD) shall be retitled as indicated hereunder:

Item Nos.	Salary Grade	PRESENTATION POSITION	REVISED POSITION
75-1 99-1 99-2 99-3 99-5 99-6 99-7 99-8 99-9	6	Administrative Aide VI (Mechanic II)	Administrative Aide VI (Air-Conditioning Technician I)
75-2 75-3 75-4 75-5 75-6 75-7 99-4 99-10 99-11			Administrative Aide VI (Electrician II)
71 94	9	Administrative Assistant III (Mechanic III)	Administrative Assistant III (Electrician Foreman)

g

n

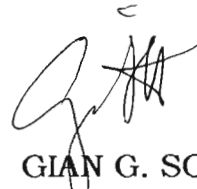
g

*SECTION 2. The above changes shall be reflected in the Personnel Schedule of the Quezon City Government for the next budget year.*

*SECTION 3. The foregoing position titles shall be used when the present incumbents vacate the positions or if the positions are vacant, as the case may be.*

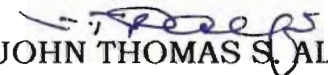
*SECTION 4. EFFECTIVITY CLAUSE. - This Ordinance shall take effect immediately upon its approval.*

*ENACTED: June 21, 2021.*




GIAN G. SOTTO  
City Vice Mayor  
Presiding Officer

ATTESTED:



Atty. JOHN THOMAS S. ALFEROS III  
City Government Dept. Head III

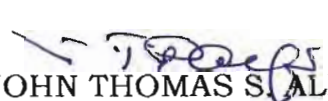
APPROVED: JUL 16 2021



MA. JOSEFINA G. BELMONTE  
City Mayor

**CERTIFICATION**

*This is to certify that this Ordinance was APPROVED by the City Council on Second Reading on June 21, 2021 and was PASSED on Third/Final Reading on June 28, 2021.*



Atty. JOHN THOMAS S. ALFEROS III  
City Government Dept. Head III

9